

C.H. Muhammed Koya
KMEA Engineering College, Edathala

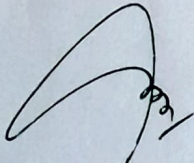
No. E-53/KMEA/2024

Date:04/05/2024

OFFICE ORDER

Governing Council

- | | | |
|-------------------------|---|--|
| 1. Mr.Riyas Ahamed Sait | - | Chairman
(Chairman, KEC Management Committee) |
| 2. Dr. Amar Nishad T.M | - | Secretary (Director & Principal KEC) |
| 3. AICTE Nominee | - | |
| 4. Dr. Bindu C J | - | Member (Syndicate Nominee of the APJAKTU) |
| 5. Adv. K.A Jaleel | - | Member (Secretary, KEC Management Committee) |
| 6. Mr. Babu Sait | - | Member, (Treasurer KMEA Trust) |
| 7. Dr. Ansamma John | - | Member, (Dean, TKM College of Engineering) |
| 8. Dr. Rekha Lakshmanan | - | Member (Vice Principal, KEC) |
| 9. Dr. Sajith T.A | - | Member (Dean Research, KEC) |



DIRECTOR/ PRINCIPAL

KMEA ENGINEERING COLLEGE

EDATHALA P.O, ERNAKULAM

Subject: Minutes of the meeting held on 08/07/2024 - Regarding

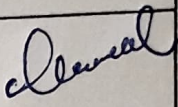
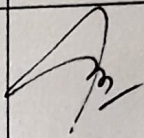
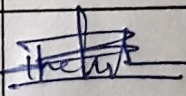
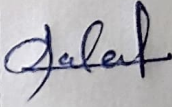

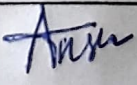
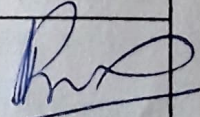
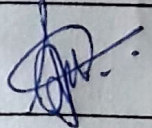
Date : 08/07/2024

Venue : Board Room

Time : 10 AM

The Governing Council was held under the Chairmanship of Riaz Ahmed Sait of KMEA Engineering College. The following members were present.

Members present:

Sl.No	Name	Designation	Signature
1	Mr. Riyas Ahammed Sait	Chairman (Chairman, KEC Management Committee)	
2	Dr. Amar Nishad T.M	Secretary (Director & Principal KEC)	
3	AICTE Nominee	Member	
4	Dr. Bindu C J	Member (Syndicate Nominee of the APJAKTU)	
5	Adv. K.A Jaleel	Member (Secretary, KEC Management Committee)	
6	Mr. Babu Sait	Member, (Treasurer KMEA Trust)	
7	Dr. Ansamma John	Member, (Dean, TKM College of Engineering)	
8	Dr. Rekha Lakshmanan	Member (Vice Principal, KEC)	
9	Dr. Sajith T.A	Member (Dean Research, KEC)	

Agenda:

Silent Prayer

1. Opening Remarks and Welcome by the Chairperson
2. Confirmation of the 8th meeting minutes governing body held on 08/07/2024
3. Review of action taken report on the 8th meeting of governing body
4. Ratification of minutes of Academic Council meeting and College Council meeting
5. Status of proposal - KEC to Autonomous College
6. Discussion on new courses and increase in intake of programmes for the AY 2024-25
7. Ratification of newly appointed staff
8. Budget for the year 2024-25
9. Discussion on infrastructure development
10. Proposal for procurement of Systems, Software, Equipments etc.
11. Discussion on Accreditation and Quality Assurance
12. Principal report on achievements
13. Any other matter with the permission of chair

Minutes:

Minutes of the meeting of Governing Council, KMEA Engineering College in its 8th meeting of Governing Council conducted through blended mode on 9th September 2024 resolved unanimously to approve the following items.

Item No. GC 9. 1 Opening Remarks and Welcome by the Chairperson

Riaz Ahmed Sait, Chairman, extended a warm welcome to the members of the Governing Council.

Item No. GC 9. 2 Confirmation of the 8th meeting minutes governing body held on 27/07/2023

The Chairman presented the minutes of the 8th GC meeting (**Annexure I**) held on 27/07/2023 and the council unanimously approved.

Item No. GC 9. 3 Review of action taken report on the 8th meeting of governing body

The action taken report (**Annexure II**) of the 8th GC meeting has been presented by Dr.

Amar Nishad T.M, Director and GC has appreciated the efforts taken to address the issues raised by the members

Item No. GC 9. 4 Ratification of minutes of Academic Council meeting held on 1/07/2024 and College Council meeting held on 2/07/2024

Members have approved the recommendations of the Academic Council meeting held on 1/07/2024 and the College Council meeting held on 2/07/2024 (Annexure IIIa & IIIb)

Item No. GC 9. 5 Status of proposal - KEC to Autonomous College

Director has brought to the notice of the members that the application for autonomous status is in process with UGC and the entire KEC is earnestly waiting for the UGC inspection. (Annexure IV)

Item No. GC 9. 6 Discussion on new courses and programmes for the AY 2024-25

Principal shared with the members that as per the authorisation given by the GC application is submitted to AICTE for Extension of Approval (EOA) for the following courses. (Annexure V)

Existing Courses

1. B.Tech- CS (120 seats)
2. B.Tech- EC (30 seats)
3. B.Tech- EE (30 seats)
4. B.Tech- CE (60 seats)
5. B.Tech- RA (30 seats)
6. B.Tech- ME (60 seats)
7. B.Tech- SF (30 seats)
8. M.Tech - Computer Science & Engineering (12 seats)
9. M.Tech - Computer Aided Structural Engineering (12 seats)
10. M.Tech - Communication Engineering (12 seats)
11. M.Tech - Power Electronics (12 seats)

New Courses

1. B.Tech- AI & DS (30 seats)
2. M.Tech- Industrial Engineering & Management (12 seats)
3. MCA - (30 seats)

In this connection AICTE inspection is completed on 9/05/2024 and EOA for the AY 2024-25 is received as per our application. Further APJKTU inspection is also completed on

24/06/2024 and the necessary affiliation is renewed.

Mr. Riaz Sait advised that in view of the approval of the new courses KEC should be focussing on creation of additional infrastructure facilities for the teaching and learning of students.

Item No. GC 9. 7 Ratification of newly appointed staff

The members have ratified the newly appointed staff (Annexure VI) into various teaching and non teaching staff. The members have confirmed sanctioning of positions

Item No. GC 9. 8 Budget for the year 2024-25

Director has presented the budget for the AY 2024-25 (Annexure VII). The members have enquired about whether the sufficient budget is earmarked for promoting innovation and research culture.

Members have approved the budget for the AY 2024-25.

Item No. GC 9. 9 Discussion on infrastructure development

The Director has informed the members that the infrastructure facilities for the new courses need to be constructed this year.

Item No. GC 9. 10 Proposal for procurement of Systems, Software, Equipments etc.

To meet the IT infrastructure requirements for the new courses and update of existing courses, the Director sought the approval of members for the procurement of required systems, software and equipment etc. (Annexure VIII)

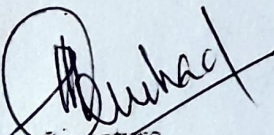
Item No. GC 9. 11 Discussion on Accreditation and Quality Assurance

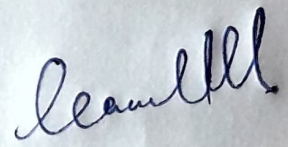
The strengthening of IQAC to ensure the quality of programs was discussed. The necessity of addressing shortfalls in the NBA compliance reports of five accredited departments was pointed out by the members. Additionally, the measures to be taken for NAAC renewal in 2026 were discussed.

Item No. GC 9. 12 Director's report on achievements

The members have appreciated the college for the noteworthy achievements during the period

The Chairman noted the requirement and assured the members for compliance in future. The meeting ended at 12 PM with a vote of thanks by Dr. Rekha Lakshmanan, Vice Principal


Signature
Secretary


Signature
Chairman